



Notification of Khon Kaen University
(No. 3089/2566)

**Subject: Personal Data Protection Notification (Privacy Notice) For the Closed-Circuit
Television (CCTV) System**

Khon Kaen University respects and places importance on your personal rights and the protection of your personal data, and the University is well aware that you wish to have your personal data protected, including the security of your information. The University would therefore like to inform you of the methods by which the University collects, uses, or discloses your personal data, the types of personal data, and the purposes of processing, including details regarding the retention period of personal data, information about your rights, the confidentiality and security of your personal data, and the methods for contacting the University, to assure you that the personal data you have provided to the University will be used in accordance with the law.

By virtue of the power under Section 37 (1) of the Khon Kaen University Act, B.E. 2558 (2015), Section 23 of the Personal Data Protection Act, B.E. 2562 (2019), and Clause 4 of the Khon Kaen University Regulation on Personal Data Protection, B.E. 2565 (2022), in conjunction with the resolution of the Khon Kaen University Personal Data Control Committee meeting No. 4/2566 on December 7, 2023, this notification is hereby issued as follows:

Clause 1: This notification shall be called “Notification of Khon Kaen University (No. 3089/2566 B.E.) Subject: Personal Data Protection Notification (Privacy Notice) For the Closed-Circuit Television (CCTV) System.”

Clause 2: This notification shall come into effect from the day following the date of its publication.

Clause 3: In this notification:

“University” means Khon Kaen University

“President” means the President of Khon Kaen University

“Area” means the area within and around the University

“Area User” means personnel working at the University, students, or pupils or individuals who are studying or are enrolled at the University, as well as business partners and members of the public who enter the area of the University.

“University Personnel” means University employees, government officials, employees of government agencies, employees of supervised units, state enterprise employees, and employees of the University. This also includes employees or staff with other titles who are employed by the University.

Clause 4: This Personal Data Protection Notification applies to the following individuals:

- (1) University Personnel
- (2) Students, pupils, alumni
- (3) Recipients of medical or health services
- (4) General public who enter the University's area

Collection and Use of Personal Data

Clause 5: The University collects your personal data through various channels as follows:

(1) The University has installed CCTV cameras in visible locations. Signage indicating the use of CCTV will be placed at entrances, exits, and in areas the University deems necessary for surveillance in order to collect your personal data when you enter the University's area. However, the University will not install CCTV cameras in areas that may unreasonably infringe upon your rights, such as private rooms, restrooms, or shower rooms, etc.

(2) Personal data you provide directly to the University.

The University may receive your personal data in the form of original documents or copies of documents, or electronic data received directly from you, or received from external organizations automatically with your consent.

(3) Personal data the University receives from external organizations or third parties.

The University may receive your personal data from external organizations or third parties, either through legal authority or with your consent given to the University or that external organization.

Clause 6: In the collection and retention of personal data, the University will use methods that are lawful and fair for collecting and storing data. It will also collect and store personal data only to the extent necessary for the University's operations, including physical operations, electronic transactions, or services provided by any other means under the objectives of the University only.

Clause 7: Personal data that is collected.

Still images, audio, video footage, and images of items or property (e.g., vehicles, attire, etc.) when you enter areas under surveillance within and around the University that are recorded by the CCTV system, including personal data stored in backup systems. The University may recover, use, or disclose this data according to the purposes of its collection.

Clause 8: Purposes and legal basis for the collection, use, or disclosure of personal data.

(1) Accessing services, based on legal grounds:

- It is for the performance of a contract between the data controller and another person or legal entity for the benefit of the data subject.
- It is necessary for the performance of a task carried out in the public interest of the data controller or in the exercise of official authority vested in the data controller.

(2) To protect or prevent danger to life, body, health, personal safety, and various assets; to protect and secure places, facilities, and property from damage, disturbance, destruction, and other crimes; to support government agencies involved in law enforcement for the prevention, investigation, and prosecution of crimes; and to take action to deter crime; to assist in the effective resolution of disputes that arise in disciplinary or grievance processes; to assist in investigations or processes related to whistleblowing on employee conduct, based on legal grounds:

- It is for the performance of a contract between the data controller and another person or legal entity for the benefit of the data subject.
- It is necessary for the legitimate interests of the data controller.
- To prevent or suppress a danger to a person's life, body, or health.
- To comply with relevant laws that regulate and oversee safety concerning life and property.

Clause 9: The University will collect your personal data to use or disclose for the said purposes, which is data necessary to achieve those purposes. If you do not wish to provide data to the University, it will impact the aforementioned legal proceedings.

Personal Data Retention Period

Clause 10: Under the Personal Data Protection Act, B.E. 2562 (2019), the Computer-related Crime Act, B.E. 2550 (2007), and the Khon Kaen University Regulation on Archive Management, B.E. 2561 (2018) and its amendments and related laws, the University will retain your personal data for the period necessary to fulfill the purposes specified for its collection, use, or disclosure. The retention period for personal data may change depending on the specified purpose for its collection, use, or disclosure. After the aforementioned retention period has expired, the University will delete or destroy said personal data from the University's storage or system, and from any service providers to the University (if any), or render your personal data into information that cannot identify you, unless the legal relationship between you and the University has not yet ended, or said personal data is necessary for exercising the University's legal claims, or in the case of disputes both before and during disciplinary proceedings, or the conclusion of court proceedings according to the statutory period of enforcement.

Use or Disclosure of Personal Data

Clause 11: The University will use or disclose personal data for the specified purposes only.

Clause 12: In addition to proceedings in cases where it is necessary for the University to take action for fact-finding, investigation, disciplinary processes, or data verification for the benefit of maintaining peace and order for the public or common interest, the University may use or disclose your personal data for such proceedings.

Clause 13: The University may disclose your personal data, under the specified purposes and principles stipulated by law, to the following persons and external agencies:

(1) Government agencies with regulatory duties under the law, or that request the disclosure of personal data by virtue of the law, or in connection with legal proceedings, or that are granted permission under relevant laws, such as the Court, Office of the Attorney General, Royal Thai Police, National Anti-Corruption Commission, etc.

(2) Individuals or other entities to whom you have consented to disclose your personal data to such persons or entities.

(3) In disclosing your personal data to other persons, the University will implement appropriate measures to protect the disclosed personal data and to comply with the standards and duties of personal data protection as stipulated by the law on personal data protection. In the event that the University sends or transfers your personal data abroad, the University will take measures to ensure that the destination country, international organization, or recipient of the data in that country has adequate personal data protection standards, or to ensure that the sending or transferring of your personal data abroad complies with the criteria prescribed by the law on personal data protection. In some cases, the University may request your consent for the sending or transferring of your personal data abroad.

Security

Clause 14: The University recognizes the importance of the security of your personal data. The University has therefore established measures to ensure the security of personal data in an appropriate and consistent manner with the confidentiality of personal data to prevent loss, unauthorized access, destruction, use, alteration, modification, or disclosure of personal data without right or unlawfully, in accordance with what is prescribed in the policies and operational guidelines for information technology security of the University.

Rights of the Data Subject

Clause 15: You, as the data subject, have rights under the law on personal data protection as follows:

(1) Right to be informed and to access personal data.

You have the right to access your personal data by requesting the University to provide a copy or by requesting the disclosure of said personal data.

(2) Right to withdraw consent.

You have the right to withdraw the consent you have given to the University at any time, unless by its nature, consent cannot be withdrawn. However, the withdrawal of your consent will not affect the collection, use, or disclosure of your personal data for which you had lawfully given consent prior to such withdrawal.

(3) Right to data portability.

You have the right to receive your personal data from the University, to request the University to send or transfer said personal data to another data controller, and to receive the personal data that the University has sent or transferred to another data controller.

(4) Right to erasure of personal data.

You have the right to request the University to erase or destroy, or render your personal data unidentifiable, in any of the following cases:

- Your personal data is no longer necessary for the purpose for which it was collected, used, or disclosed.
- You withdraw the consent that was the basis for the collection, use, or disclosure of personal data, and the University has no legal authority to collect, use, or disclose such personal data further.
- You have objected to the collection, use, or disclosure of personal data.
- When the personal data has been collected, used, or disclosed unlawfully.

(5) Right to restrict the use of personal data.

You have the right to request the University to restrict the use of your personal data in any of the following cases:

- When a request to exercise the right to rectify personal data or to object to the collection, use, or disclosure of your personal data is under review.

- When you request the University to restrict the use of personal data instead of erasing or destroying personal data that is no longer necessary, because you need the University to retain your personal data for the establishment of legal claims, compliance with or exercise of legal claims, or raising a defense against legal claims under the law.

- Your personal data has been collected, used, or disclosed unlawfully.

(6) Right to object to the collection, use, or disclosure of personal data.

You have the right to object to the collection, use, or disclosure of personal data in cases where the University collects, uses, or discloses personal data for the legitimate interests of the University.

(7) Right to rectify personal data to be accurate.

You have the right to request the rectification of your personal data to be accurate. If your personal data is inaccurate, not current, incomplete, or may cause a misunderstanding, it is to ensure that it is accurate, current, complete, and does not cause misunderstanding.

(8) Right to lodge a complaint.

You have the right to lodge a complaint with the Expert Committee, Office of the Personal Data Protection Commission, if the University commits an act that violates or fails to comply with the law on personal data protection.

Clause 16: In the event that you wish to exercise your rights, you may make contact through the contact channels in this notification. However, the University may refuse to grant the aforementioned rights based on the principles and conditions stipulated by the law on personal data protection, regulations, rules, notifications, orders of the University, or other relevant laws. In the event that the University refuses to grant the rights, the University will inform you of the reason for the refusal.

Contacting the University regarding Personal Data Protection

Clause 17: The University may update this notification to align with any changes related to the collection, use, or disclosure of your personal data and in accordance

with the law on personal data protection or other relevant laws, as well as for appropriateness and to ensure fairness and transparency to the data subject. In case of any changes, the University will announce the updated notification via the social media of the University. The University recommends that you periodically check for changes to the Personal Data Protection Notification.

Clause 18: In the event that you have any questions or wish to exercise your rights as specified in this Personal Data Protection Notification, you may contact the University through the following channels:

Data Protection Officer, Khon Kaen University
123 Moo 16 Mittraphap Road, Nai Mueang Sub-district, Mueang Khon Kaen
District, Khon Kaen Province 40002
Telephone: 043-009700, 043-202442
Fax: 043-202216, 043-202442
Email: dpo@kku.ac.th

Issued on 20 December 2023 (B.E. 2566)

(Associate Professor Chanchai Panthongviriyakul, M.D.)
President of Khon Kaen University